

ALVESTON



Alveston C of E Primary School

School Uniform Policy

September 2021

Together we all **SHINE**

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Statement of intent

Alveston C of E Primary School has a clear ethos:

Together we all **SHINE**. Helping each other to **Strive**, be **Happy**, **Inspire**, **Nurture** and **Excel** in all that we do.

As part of our commitment to SHINE, we have introduced our School Uniform Policy. In forming this policy we aim to promote equality and value for money, and to ensuring that no pupil is discriminated against due to their religion or belief, economic circumstances or social and cultural background.

This policy has been created with health and safety, value for money and practicality at its heart. It has been designed to ensure pupils wear clothing conducive to a successful learning environment.

It is important that our pupils feel a sense of belonging and community through a smart and practical uniform. We believe a uniform allows all pupils, regardless of background, to feel equal to their peers and confident in their appearance. We also believe it is important for activities to be facilitated by specialised and appropriate clothing such as sports-specific attire.

Signed by:

_____	Head Teacher	Date: _____
_____	Chair of governors	Date: _____

1. Legal framework

1.1. This policy has due regard to all relevant legislation including, but not limited to, the following:

- Education and Inspections Act 2006
- Education Act 2011
- Human Rights Act 1998
- Equality Act 2010
- The General Data Protection Regulation
- Data Protection Act 2018

1.2. This policy has due regard to all relevant guidance including, but not limited to, the following:

- DfE (2014) 'School Admissions Code'
- DfE (2013) 'School uniform'

1.3. This policy operates in conjunction with the following school policies:

- Complaints Procedures Policy
- Discipline and Behaviour Policy

2. Roles and responsibilities

2.1. The governing board is responsible for ensuring:

- this policy does not discriminate unlawfully.
- concerns and requests regarding religious clothing are dealt with on a case-by-case basis in conjunction with the Head Teacher, and always in accordance with the school's Complaints Procedures Policy.
- reasonable requests for flexibility to allow a pupil to accommodate particular social and cultural circumstances are considered.

2.2. The Head Teacher is responsible for:

- Establishing, in consultation with the school community, a practical and smart school uniform that accurately reflects the school's vision and values.
- Ensuring that equal opportunities are considered regarding the school's uniform and that no person is discriminated against.
- Listening to the opinions and wishes of parents, pupils and the wider school community regarding changes to the school's uniform.
- Ensuring that the school's uniform is accessible and affordable.

- Enforcing the school's uniform on a day-to-day basis.
- Ensuring that teachers understand this policy and what to do if a pupil is in breach of the policy.
- Reviewing exemptions as appropriate, e.g. for a pupil who has a broken arm and requires a loose-fitting top.
- Processing and approving all eligible School Uniform Assistance Application Forms.

2.3. Teachers are responsible for:

- Ensuring that pupils dress in accordance with this policy at all times.
- Raising breaches of this policy with pupils and parents (and with Head Teacher where appropriate).
- Ensuring that pupils understand why having a consistent and practical school uniform is important, e.g. school identity.

2.4. Parents are responsible for:

- Providing their children with the correct school uniform as detailed in this policy.
- Informing the Head Teacher if their child requires a more relaxed uniform policy for a period of time, including why.
- Ensuring that their child's uniform is clean, presentable and the correct size.

2.5. Pupils are responsible for:

- Wearing the correct uniform at all times, unless the Head Teacher has granted an exemption.
- Looking after their uniform as appropriate.
- Understanding and respecting why a school uniform is important to the school, e.g. school identity and community.

3. Cost and availability

3.1. In accordance with the School Admissions Code, the school ensures that the school's uniform policy does not discourage parents from applying for a place for their child.

3.2. The school is committed to meeting the DfE's recommendations on costs and value for money. Every care is taken to ensure that our uniforms are affordable for all current and prospective pupils, and that the best value for money is secured through reputable suppliers.

3.3. The school works with multiple suppliers to obtain the best value for money possible. Any savings negotiated are passed to parents where possible.

- 3.4. The school does not enter into exclusive single supplier contracts or cash-back arrangements.
- 3.5. The school does not amend uniform requirements regularly and takes the views of parents and pupils into account when considering changes to school uniforms.
- 3.6. Where wholesale changes are required, the school ensures that assistance is provided to parents struggling to meet the associated costs.

4. Religious clothing

- 4.1. Some religions and beliefs require their members to conform to a specific dress code. The school does not discriminate against any religion or belief; however, the school weighs the needs and rights of individual pupils against the cohesion and health and safety concerns of the entire school community.
- 4.2. The school endeavours to allow religious requirements to be met where possible.
- 4.3. Parents' concerns and requests regarding religious clothing are dealt with on a case-by-case basis by the Head Teacher and governing board, and always in accordance with the school's Complaints Procedures Policy.

5. Equality

- 5.1. The school is required to ensure that this policy does not discriminate unlawfully.
- 5.2. Every step has been taken to ensure that the cost of girls' and boys' uniforms are not disproportionate.
- 5.3. The school endeavours to ensure that our uniform is as gender neutral and inclusive as possible.
- 5.4. Pupils identifying as a member of the opposite sex are able to adapt uniform regulations and will discuss this with the Head Teacher.

6. Complaints and challenges

- 6.1. The school endeavours to resolve all uniform complaints and challenges locally and informally, in accordance with the school's Complaints Procedures Policy.
- 6.2. To make a complaint, parents should refer to the Complaints Procedures Policy and follow the stipulations outlined.
- 6.3. When a complaint is received, the school works with parents to arrive at a mutually acceptable outcome.
- 6.4. Governors are willing to consider reasonable requests for flexibility to allow a pupil to accommodate particular social and cultural circumstances.

7. School uniform supplier

7.1. Alveston of E Primary School has three school uniform suppliers, these are:

7.1.1. National Schoolwear Centres

- <https://alcesterpsc.co.uk/>
- 3-4 Bulls Head Yard, Alcester, B49 5BX
- 01789 400344

7.1.2. Your School Uniform.com

- <https://yourschooluniform.com/>
- YourSchoolUniform.com
Hubaco House
Railway View
Clay Cross
Chesterfield
S45 9FR.
- 01773 837377

7.1.3. Brigade School Uniform

- <http://www.brigade.uk.com/>
- Brigade Clothing Limited
Torrington Avenue
Tile Hill
Coventry
West Midlands
CV4 9US
- 02476 421083

8. Uniform assistance

- 8.1. The school supports vulnerable families in meeting the costs of uniforms.
- 8.2. To claim school uniform assistance, parents should be eligible for free school meals.
- 8.3. Families who meet the criteria should complete the [School Uniform Assistance Application Form](#) at the end of this policy and return it to the school office.
- 8.4. The budget for the school uniform assistance scheme comes from pupil premium funds.

- 8.5. Eligibility is determined by checking original documents from the relevant authority, detailing receipt of the benefit and the address of the pupil.

9. Non-compliance

- 9.1. Teachers are permitted to discipline pupils for breaching this policy, in accordance with the school's Discipline and Behaviour Policy.
- 9.2. The Head Teacher, or a person authorised by the Head Teacher, is permitted to ask a pupil to briefly go home to remedy breaches to the school's uniform.
- 9.3. When deciding whether to allow a pupil to return home, the school considers the pupil's age and vulnerability, the length of time it will take, and the availability of the pupil's parents.
- 9.4. Where a pupil has been sent home to rectify uniform breaches, the absence is recorded as 'authorised'.
- 9.5. If a pupil repeatedly breaches uniform rules, or takes longer than necessary to rectify the absence, the absence is counted as 'unauthorised'.
- 9.6. Parents will be notified in all cases.

10. School colours

- 10.1. Our school colour is bottle green and charcoal grey.

11. The uniform

- 11.1. The school endeavours to ensure that our uniform is as gender neutral as possible.
- 11.2. Pupils who identify as the opposite sex to their birth sex are permitted to wear the uniform of their preferred gender.
- 11.3. The boys' uniform is as follows:
- Bottle green sweatshirt or cardigan (with or without school logo)
 - White shirt or polo shirt (with or without school logo)
 - Charcoal grey trousers or shorts
 - Bottle green school coat with logo
 - Grey socks
 - Black trainers (plain and fully black)
 - Black shoes (optional)
 - Bottle green school fleece with logo (optional)

11.4. The girls' uniform is as follows:

- Bottle green sweatshirt or cardigan (with or without school logo)
- Charcoal grey skirt, pinafore or trousers
- Green and white checked or striped summer dress
- White shirt or polo shirt (with or without school logo)
- Bottle green school coat with logo
- Grey or white socks
- Black trainers (plain and fully black)
- Black shoes (optional)
- Bottle green school fleece with logo (optional)

11.5. Trainers are considered suitable footwear and must be fully plain black.

11.6. High heels are not permitted; however, block heels of no more than 1 cm can be worn.

11.7. Sensible plain black shoes or plain black trainers must be worn by both boys and girls.

11.8. Skirts must be knee-length.

11.9. Black or grey jeans or canvas trousers are not permitted.

11.10. PE kits is as follows:

- White t-shirt
- Black joggers or black shorts in warmer weather
- Black jumper or hoody, or bottle green sweatshirt
- White or black socks
- Black trainers – completely black, or black pumps
- Wellies for Forest School

11.11. Pupils will attend school in their PE kit on PE days.

12. Jewellery

12.1. The only permitted jewellery that may be worn is:

- One pair of plain stud earrings – no other piercings are permitted.
- A plain/sensible wrist watch, without distracting smart features and cameras.

12.2. Jewellery is the responsibility of the pupil and not the school. Lost or damaged items will not be refunded.

- 12.3. Jewellery may need to be removed during practical lessons, e.g. during PE lessons and science experiments.

13. School bag

- 13.1. All children must have a green school book bag or a waterproof carrier bag to carry their books. The bag should hold A4-sized exercise book comfortably without causing any damage.
- 13.2. Rucksacks are not permitted.
- 13.3. School bags featuring inappropriate images, slogans or phrases are not permitted.
- 13.4. School may request another arrangement for bags at short notice, such as for reasons of hygiene and infection control (i.e. during Coronavirus pandemic).

14. Hairstyles

- 14.1. The school reserves the right to make a judgement on the suitability of pupils' hair and appearance.
- 14.2. Extreme hairstyles, such as mohawks and patterned or brightly coloured hair, are unacceptable.
- 14.3. Pupils with what could be deemed extreme hairstyles may be exempt from the rule above on racial or religious grounds, taking into consideration each individual pupil's scenario.
- 14.4. Pupils with long hair must ensure that this does not impede their vision, cover their face or provide a health and safety risk.
- 14.5. We recommend that long hair is tied up to come to school and must be tied up during practical lessons, e.g. during PE.
- 14.6. Bandana style headbands and flowers/bows or excessive hair accessories are not to be worn; however, plain hair clips or bands in keeping with the school uniform colours are acceptable.
- 14.7. Hair extensions are not permitted.

15. Make-up

- 15.1. False nails and nail extensions are not permitted.
- 15.2. No pupil is allowed to wear nail varnish.
- 15.3. No pupil is allowed to wear make-up.
- 15.4. Pupils wearing make-up are required to remove it or, if appropriate, will be sent home to remove it.

- 15.5. There may be exceptions to the above in extreme circumstances, at the Head Teacher's discretion, e.g. a pupil may be permitted to cover heavy scarring/skin damage.

16. Adverse weather

- 16.1. Everyone working at/attending the school during hot weather conditions is required to wear sun-safe clothing that covers as much of their skin as possible.
- 16.2. This includes wearing:
- Loose fitting shirts and dresses with sleeves and collars or covered necklines.
 - Knee length skirts, shorts or trousers.
 - Tops that cover the shoulder area.
- 16.3. During hot weather, lightweight clothing is required to reduce the risk of overheating. Pupils are advised not to wear their jumpers or cardigans during heatwaves.
- 16.4. If outside during break times, pupils not wearing sun-safe clothing are advised to stay in an area protected from the sun, or spare clothing is provided.
- 16.5. The school recommends all pupils wear a sun hat with a peak to protect the face and eyes.
- 16.6. Pupils in Key Stage 2 may wear sunglasses and are encouraged to wear sunglasses with UV protection.
- 16.7. Sunscreen should be applied before the children leave home.
- 16.8. During cold weather, pupils are required to wear scarfs, gloves, coats and hats when they are outside.
- 16.9. During cold weather pupils are permitted to wear thermal protection under their school uniform.
- 16.10. During cold weather pupils are permitted to wear black long jogging bottoms and plain black hoodies during PE.

17. Labelling

- 17.1. All pupils' clothing and footwear must be clearly labelled with their name.
- 17.2. Any lost clothing is to be taken to the First Aid Room. All lost property is retained for a maximum of one half term and is disposed of if it is not collected within this time.

18. Monitoring and review

- 18.1. This policy is reviewed every two years by the chair of governors and the Head Teacher.
- 18.2. The scheduled review date for this policy is May 2023.

School Uniform Assistance Application Form

Children who attend Alveston C of E Primary School are eligible for school uniform assistance if they receive benefit related Free School Meals. We will of course consider all applications for school uniform assistance from any parent facing financial difficulty.

Part 1: Details of parent

Your full name:	
Title:	
Address:	
Postcode:	
Mobile no.:	
Landline no.:	
Email address:	

By supplying us with a phone number or email, you agree to being contacted to let you know if you are eligible.

Part 2: Details of each dependent child you are applying for

Surname	Other names	Date of birth

Please read this declaration before you sign it

- This is my claim for school uniform assistance.
- I declare I am the parent of the child/children that I am applying for.
- I declare that all the information I have given is correct and complete to the best of my knowledge.
- I have enclosed original documentation to prove that I am in receipt of one of the benefits listed at the top of this form.
- I am aware that I have a duty to notify the school in writing immediately of any changes in my circumstances which might affect my entitlement to school clothing assistance.
- I understand that information taken from this form will be stored electronically on the school's computers. The school is permitted to do this under the GDPR and Data Protection Act 2018. A copy of the school's registration is held for inspection.

**Please return this completed for to the school office or email to
admin3002@welearn365.com.**

Your signature: _____ Date: _____

What happens next?

If you apply for school uniform assistance and qualify, the school office will be in touch. If you do not qualify for the payment, we will let you know by email or phone and explain why.